

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**

**Governing Board of Matrix for Success Academy**

**REGULAR MEETING ORDER OF BUSINESS**

700 Wilshire Blvd, Ste 400, Los Angeles, CA 90017

1010 E 34th Street, Los Angeles, CA 90011

TELECONFERENCE MTG.

**5:00 pm, Tuesday July 29, 2025**

Join Zoom Meeting

[Zoom link](#)

**Meeting ID: 852 7658 9168**

**Passcode: 610483**

**I. Call to Order**

Meeting was called to order at 5:11 pm

**II. Roll Call**

• Lynnette Jenkins	Present	___	Absent	<u>x</u>
• MaryJane Wagle	Present	<u>x</u>	Absent	___
• Damian Loporto	Present	<u>x</u>	Absent	___
• Manny Guardado	Present	<u>x</u>	Absent	___
• Denise Todman	Present	<u>x</u>	Absent	___

**III. Approval of Minutes**

A. June 24, 2025 Regular Meeting

*After reviewing the minutes, Board member Loporto made a motion to approve the minutes. Board member Todman seconded the motion. The following votes were recorded: Ayes: Loporto, Todman, Wagle, Guardado ; Nos: None; Absent: Jenkins*

**IV. Directors' and Leadership Updates**

- A. Enrollment, ADA Update
- B. HR/Staff Update - Staff, School Leadership, Executive Directors
- C. MyFlexCommunity App Update
- D. DP/DPNG Update
- E. ERC Update
- F. Charter Renewal Update

*Directors Lopez and Woelke shared staffing updates with the Board, including the fact that Matrix is presently fully-staffed with no vacancies. Other updates were minimal as the school year had just started.*

**V. Business for Review and Discussion**

- A. School Facilities Update
- B. Board Member documents needed for Charter renewal process and checklist
- C. Review Charter Petition Renewal Draft

*Directors Lopez and Woelke reviewed renewal petition timeline updates, and shared progress updates on the compiling of all required documents for the charter renewal process.*

**VI. Business for Action**

- A. Review and approve Matrix Annual Oversight report for 2024-25.  
*Director Woelke reviewed the APBOV report for Matrix, which included overall scores of “3” for Governance and Organizational Management, and a score of “4” for Fiscal Operations. This is the second year in a row that Matrix has maintained those oversight scores. Board member Guardado made a motion to approve, and was seconded by Board member Wagle. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- B. Review and approve the updated PazLo Education Foundation English Learner Master Plan.  
*Director Woelke reviewed the EL Master Plan, which was updated to include more information regarding teacher input during the reclassification process. Board member Wagle made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- C. Review and approve updated PazLo Education Foundation Williams Complaint Policies and Procedures.  
*Director Woelke reviewed the updated Williams complaint Policies and Procedures. Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- D. Review and approve the updated Independent Study Board Policy for PazLo Education Foundation.  
*Director Woelke reviewed the updated IS Board Policy. Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- E. Review and approve the updated Homeless Policy for PazLo Education Foundation.  
*Director Woelke reviewed the updated PazLo Homeless Policy. Board member Wagle made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- F. Review and approve proposed ELAC and SSC calendars and agendas for the 2025-26 school year.  
*Director Woelke reviewed proposed calendars and agendas for Matrix ELAC and SSC. Board member Loporto made a motion to approve, and was seconded by Board member Guardado. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*
- G. Approve employment agreements of Executive Director(s)  
*After concluding the closed session, Board member Loporto made a motion to approve the employment agreements of Cesar Lopez and Margret Woelke. The motion was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Guardado, Wagle ; Nos: None; Absent: Jenkins*

**VII. Public Comment**

- A. TBD

**VIII. Closed Session**

Personnel Updates Personnel (Government Code Section 54957)

- A. Personnel

1. Evaluation of Executive Directors and employment agreements

*The PazLo Board entered a closed session at 5:14 to discuss ED evaluations and proposed employment agreements. The closed session ended at 5:42. Public vote was held and recorded on Business for Action Item G.*

**IX. Adjournment**

- A. Meeting was adjourned at 6:27 pm.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 897-5971.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: [www.matrix4success.org](http://www.matrix4success.org)