

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**

**Governing Board of Matrix for Success Academy**

**REGULAR MEETING ORDER OF BUSINESS**

700 Wilshire Blvd, Ste 400, Los Angeles, CA 90017

1010 E 34th Street, Los Angeles, CA 90011

TELECONFERENCE MTG.

**4:00 pm, Tuesday May 20, 2025**

Join Zoom Meeting

[Zoom link](#)

**Meeting ID: 852 7658 9168**

**Passcode: 610483**

**I. Call to Order**

Meeting was called to order at \_\_\_\_

**II. Roll Call**

• Lynnette Jenkins	Present ____ Absent ____
• MaryJane Wagle	Present ____ Absent ____
• Damian Loporto	Present ____ Absent ____
• Manny Guardado	Present ____ Absent ____
• Denise Todman	Present ____ Absent ____

**III. Approval of Minutes**

A. April 22, 2025 Regular Meeting

**IV. Directors' and Leadership Updates**

A. Enrollment, ADA Update  
B. HR/Staff Update  
C. MyFlexCommunity App Update  
D. DP/DPNG Update  
E. ERC Update  
F. Matrix Graduation Details

**V. Business for Review and Discussion**

A. School Facilities Update  
B. LCAP Update and Public Hearing  
C. Review the Board Member Contact Form  
D. Review Board Member documents needed for Charter renewal process  
E. June 2025 meeting start time adjustment

**VI. Business for Action**

A. Review and approve April 2025 PazLo/Matrix financials.

B. Review and approve payment of \$91,679.04 to Michael Williams/CFOMW for successful filing of ERC refund requests. Approval was originally granted to work with CFOMW in applying for ERC funding at the June 27, 2023 PazLo Governing Board meeting.

- C. Recommendation to approve opening of new bank accounts related to the establishment of a money market/CD account with Hanmi Bank for cash reserves in light of ERC funds receipts.
- D. Recommendation to approve participation in submission of the collective charter school letter to notify current SELPA, authorizer and CDE of their intent to exit by June 30th of each year. This letter simply reserves Matrix's option to explore other SELPA arrangements and is non-binding.
- E. Recommendation to approve Matrix's intent to apply for DASS eligibility. Based on the school survey and documentation, Matrix meets the indicators and percentage required; Matrix has an unduplicated count percentage of 81% students meeting DASS indicators. CDE requires local charter school governing board approval.
- F. Review and approve continuing lease for 700 Wilshire Blvd, Suite 400, and lease addendum for 1010 E 34th Street facilities for the 2025-2026 school year.
- G. Review and approve ExEd contract for 2025-26. A cost-of-living adjustment has been added to the fees, resulting in an approximate 2-3% increase in rates for the 2025-26 school year.
- H. Review and approve projected expenses/contracts related to the development and enhancement of our Diploma Plus Competency-Based Model, and the redesign and development of our DPNG Learning platform. This project is expected to take 6-12 months.
- I. Review and approval of the PazLo Governing Board calendar of meetings for 2025-2026 school year.
- J. Review and approve NCB enrollment and attendance verification for Matrix for Success Academy.

**VII. Public Comment**

- A. TBD

**VIII. Closed Session**

Personnel Updates Personnel (Government Code Section 54957)

- A. Personnel

**IX. Adjournment**

- A. Meeting was adjourned at \_\_\_\_.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 897-5971.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: [www.matrix4success.org](http://www.matrix4success.org)

